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15 March 1974

MEMORANDUM FOR: Director, Collection and Processing
Assessment Group

SUBJECT : Letter of Instruction

1. During the next twelve months I expect you to work within the Intelligence Community Staff to accomplish the following in support of my Community responsibilities to the DCI:

-- create and maintain a staff representative of the Community capable of tracking and coordinating selected community efforts in the collection and processing of intelligence in support of the KIQs and other requirements;

-- provide an outline of your intended actions in reviewing community HUMINT activities underway in CIA, State, DIA, and the military services. Based on my review of this outline, I will further clarify our objectives in this area, and provide additional direction and guidance in our HUMINT activities;

-- provide the Secretariat for and support the undertakings of the R&D Council;

-- maintain liaison with appropriate committees of the USIB, to improve and maintain community coordinating mechanisms with respect to the collection and processing of intelligence;

-- complete work in producing the first iteration of DCI "Community Collection Coordination Papers"

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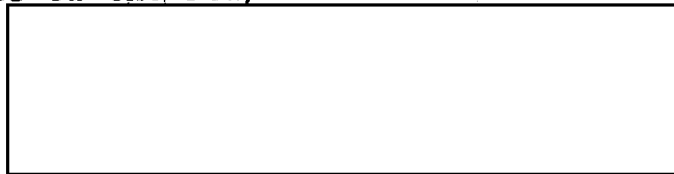
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-- complete the Imagery Mix Study for DCI consideration;

-- initiate steps to support other DCI Staff elements (NIOs in particular) with Community Collection Coordinating Policy Papers and by monitoring community intelligence processing problems through the USIB committee structure;

-- play an active and key role in the process of evaluating community performance in satisfying KIQA in the area of collection and processing.

2. I expect these objectives to be accomplished within your approved staff resources and in close coordination with other related elements of the DCI/IC and the Intelligence Community.



Daniel O. Graham
Lieutenant General, USA
D/DCI/IC

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